

**CITY OF BURBANK  
FISCAL YEAR 2007-08  
ADOPTED ANNUAL BUDGET**

**CITY COUNCIL**

Marsha R. Ramos, Mayor  
Dave Golonski, Vice-Mayor

Gary Bric  
Council Member

Dr. David Gordon  
Council Member

Anja Reinke  
Council Member

**ELECTED OFFICIALS**

Donna Anderson, City Treasurer  
Margarita Campos, City Clerk

**APPOINTED OFFICIALS**

Mary J. Alvord, City Manager  
Dennis A. Barlow, City Attorney

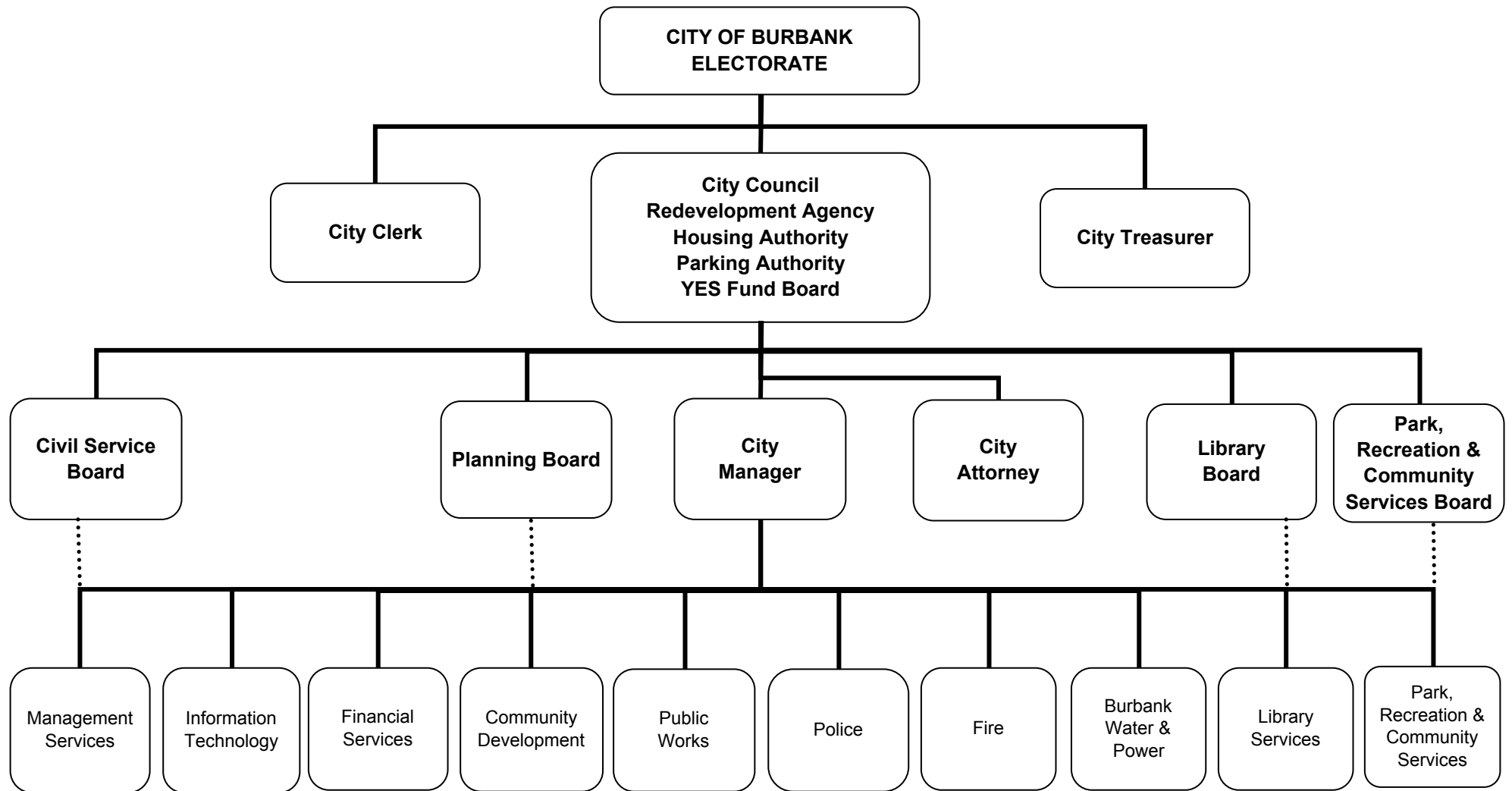
**MANAGEMENT TEAM**

Michael S. Flad, Assistant City Manager  
Ronald E. Davis, Burbank Water & Power General Manager  
Susan M. Georgino, Community Development Director  
Robert S. Torrez, Financial Services Director  
Tracy Pansini, Fire Chief  
Jennifer L. Wyatt, Information Technology Director  
Sharon Cohen, Library Services Director  
Judie Sarquiz, Management Services Director  
Eric Hansen, Park, Recreation & Community Services Director  
Tim Stehr, Police Chief  
Bonnie Teaford, Public Works Director

**BUDGET PREPARATION STAFF**

Justin Hess, Assistant Financial Services Director  
Don Harrison, Budget Manager  
Cindy Bloom, Administrative Analyst II  
Leana Mkrtchyan, Administrative Analyst II  
Carrie Matson, Fiscal Operations Supervisor  
Peri Gevorkian, Application Development Analyst III

(The compilation of this document would not have come to fruition without the significant input from several other departmental personnel.)



### Boards and Commissions in Burbank Municipal Code (Not in City Charter)

Art In Public Places Committee  
Board of Building and Fire Code Appeals  
Burbank Water & Power Board  
Civic Pride Committee

Heritage Commission  
Landlord-Tenant Commission  
Police Commission  
Senior Citizen Board

Traffic and Transportation Committee  
Transportation Commission  
Youth Board

# TABLE OF CONTENTS

City Manager's Budget Message	BM-1
Budget User's Guide	BG-1
Budget Summaries	SUM-1
Revenues	REV-1

## ***DEPARTMENTAL BUDGETS***

City Council	1
City Clerk	7
City Treasurer	17
City Attorney	21
City Manager	29
Management Services	35
Information Technology	55
Financial Services	69
Park, Recreation and Community Services	77
Library Services	133
Community Development	141
Public Works	169
Fire	205
Police	223
Non-Departmental	241
Special Revenue Funds	245
Internal Service Funds	265
Burbank Water and Power	283
Enterprise Funds	305
Redevelopment Agency	327
Housing Authority	345
Parking Authority	347
Performance Measures	PM-1
Glossary	G-1
Appendix	AP-1
Index	IND-1



Last year's adopted FY 2006-07 Annual Budget document received two awards. The Government Finance Officer's Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Burbank, California for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental entity must publish a budget document that meets program rating criteria, as a policy document, operations guide, financial plan, and communications device.

This award is valid for a period of one year only. In preparing the Adopted FY 2007-08 Annual Budget document, staff has once again followed the GFOA criteria. This document will be submitted to be considered for the 2007-08 budget award.



At the State level, the City's Adopted Fiscal Year 2006-07 Annual Budget document received the "Excellence in Operational Budgeting 2006-07" from the California Society of Municipal Finance Officers (CSMFO).

As with the GFOA, the CSMFO also has a set of specific rating criteria. This award is also valid for a one year period only.

In preparing the Adopted FY 2007-08 Annual Budget document, staff has once again followed the CSMFO criteria, as well as made enhancements to the budget document. This document will be submitted to the CSMFO to be considered for the FY 2007-08 budget award.

**(This Page Left Intentionally Blank)**

